

Covid-19 Risk Assessment - April 2020

Arrival at school	<p>Adult to be waiting outside the entrance door to welcome children. Send children inside one at a time at a safe distance apart</p> <p>Parents should be social distancing</p> <p>Any child or adult displaying symptoms of Covid-19 should be told to stay away</p>
Travel to school	<p>Staff in school to clarify how the child or any adult has travelled to school. Use of public transport should be discouraged</p>
Handwashing and hygiene	<p>20 seconds duration with soap and warm water</p> <p>All adults and all children to do.</p> <p>Adults and children should be discouraged from touching their faces</p> <p>On entrance to school</p> <p>On exit and before eating</p> <p>Encourage regular handwashing by adults and children during the school day</p> <p>Tissues should be used for sneezing or coughing in to and placed in the bin</p>
Classroom learning	<p>If more than 10 pupils, then split in to 2 classes on a ratio of 1:10 in a room</p> <p>Make sure pupils are sat at their own desk and keep a 2m distance where possible</p>
Equipment	<p>Children to have their own named set of equipment to prevent cross contamination</p> <p>Remove class sets of pens, pencils etc.</p>
Lunch time	<p>Spread children around on the picnic benches - Max 2 pupils to a bench</p>
Exit at end of day	<p>Send out to parents one at a time and keep pupils at a distance from each other</p> <p>Parents waiting should be social distancing</p>
Cleaning schedule	<p>Cleaning to start when pupils have left the school</p>
Foyer	<p>Hoover, all areas and surfaces sanitised. Windows and doors wiped down, handles sanitised</p>
Classrooms used	<p>All tables sanitised along with surfaces and door handles, Hoover. All computer keyboards cleaned and games played cleaned after every pupil. Bins emptied</p>
Toilets	<p>All sinks and toilets cleaned and bleached, floors washed, doors wiped down and handles sterilised. Bins emptied</p>
Hall	<p>Hall washed once a week and spotted every day. Hall gym mats sanitised every day, doors wiped down</p>
Corridor	<p>All window seals wiped, door handles sanitised, doors wiped down</p>

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Staff room	All used plates, cups, cutlery put into dishwasher at 60°. Hoover, all surfaces sanitised, door and handles wiped down. Bin emptied
Equipment	Hand sanitiser in lobby, staff room, classrooms in year 5. Sterilise spray along with computer wipes in all classrooms. Soap and hand towels in toilets
Deliveries	Apply social distancing measures when accepting delivery of goods Wipe down handles after the delivery Staff to use gloves to move the delivery around school
Door handles	To be wiped down every hour
Those displaying symptoms	Anyone who is feeling ill should stay at home. This means self -isolating

